

Teaching at UCF Addenda

Teaching at UCF is a living document. We anticipate that we will continue to make changes as we move forward. Below are some changes we have added since its printing in August, 2016:

Modifications

Global Modifications

Due to a subdomain change, all URLs for the Center for Distributed Learning (CDL) throughout the guide have been changed from *online.ucf.edu* to *cdl.ucf.edu*.

Modified within Section III » Advising Students

The academic misconduct reporting form requires information about the course, academic consequences issued by the instructor, and a description of the incident. The Office of Student Conduct will review each incident report submitted and follow up with the instructor. As of Summer 2016, the form no longer includes the option “Documentation Only” or “Initiate the Student Conduct Process.” Additionally, it no longer requires signatures from the Dean, Chair, instructor, and student. The Office of Student Conduct will review each incident report submitted and follow-up with the instructor. More information regarding the process for these matters can be found at <http://osc.sdes.ucf.edu/>, or by calling the Office of Student Conduct at 407-823-4638.

Modified within Section I » What to Do in an Emergency » Medical Emergency

Certified instructors from the UCF Department of Environmental Health and Safety offer classes in Adult CPR/AED and First Aid through UCF Human Resources. Registration for this training may be made through the Human Resources Department by accessing the myUCF website. Instructions to register through myUCF can be found at <https://hr.ucf.edu/current-employees/organization-development-and-training/registering-for-training/>.

Modified within Section II » Samples and Templates

Sample Accessibility Statement

The University of Central Florida is committed to providing access and inclusion for all persons with disabilities. This syllabus is available in alternate formats upon request. Students with disabilities who need specific access in this course, such as accommodations, should contact the professor as soon as possible to discuss various access options. Students should also connect with [Student Accessibility Services](#) (Ferrell Commons, 7F, Room 185, sas@ucf.edu, phone (407) 823-23711). Through Student Accessibility Services, a Course Accessibility Letter may be created and sent to professors, which informs faculty of potential access and accommodations that might be reasonable.

Additions

Added within Section I » What to Do in an Emergency » UCF Police Annual Security and Fire Safety Guide

The UCF Police Department's Annual Security and Fire Safety Guide (Annual Security Report) is published each year by October 1st, and includes statistics from the previous three calendar years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by the university, and on public property immediately adjacent to and accessible from the campus.

The report also includes institutional policies concerning campus security, such as alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, fire safety in residence halls, and other matters. Fire statistics for on-campus residential facilities can be found in the Main Campus and Rosen College of Hospitality Management reports.

The reports for all campuses are available electronically via the below links. Printed copies are also available in the lobby of the UCF Police Department, located at 3610 Libra Drive, Orlando, FL 32816.

You can request a printed copy by sending an email to clery@ucf.edu or by calling 407-823-4681.

Main Campus:

<http://police.ucf.edu/SafetyGuide/MainCampus/>

Rosen College of Hospitality Management:

<http://police.ucf.edu/SafetyGuide/Rosen/>

UCF College of Medicine:

<http://police.ucf.edu/SafetyGuide/COM/>

UCF Cocoa:

<http://police.ucf.edu/SafetyGuide/Cocoa/>

UCF Daytona Beach:

<http://police.ucf.edu/SafetyGuide/Daytona/>

UCF Leesburg:

<http://police.ucf.edu/SafetyGuide/Leesburg/>

UCF Ocala:

<http://police.ucf.edu/SafetyGuide/Ocala/>

UCF Palm Bay:

<http://police.ucf.edu/SafetyGuide/PalmBay/>

UCF Sanford/Lake Mary:

<http://police.ucf.edu/SafetyGuide/SanfordLakeMary/>

UCF South Lake:

<http://police.ucf.edu/SafetyGuide/SouthLake/>

UCF Valencia Osceola:

<http://police.ucf.edu/SafetyGuide/ValenciaOsceola/>

UCF Valencia West:

<http://police.ucf.edu/SafetyGuide/ValenciaWest/>

Florida Solar Energy Center:

<http://police.ucf.edu/SafetyGuide/FSEC/>

Executive Development Center:

<http://police.ucf.edu/SafetyGuide/ExecDevCenter/>

Center for Emerging Media:

<http://police.ucf.edu/SafetyGuide/EmergingMedia/>

UCF Altamonte Springs:

<http://police.ucf.edu/SafetyGuide/AltamonteSprings/>