2007
Winter Faculty
Development Conference

December 11th – 13th

UCF

The University of Central Florida

Dear Participants:

During the Winter Conference, support staff from the following offices are available to assist you: Service-Learning, International Studies, Operational Excellence and Assessment Support, the Office of Instructional Resources and the Faculty Center.

When not attending sessions, teams may use the following rooms to work on projects: CL1- 103, 105, 107, 109, 112, 117, 119, 120, 122, FMC (202), 206, 301, 303, 308, 309, 320, and the Faculty Center (207). Rooms 205, 218, 219, 220, and 307 are available when sessions are not scheduled in them.

We hope you enjoy the conference.

Reminder

End-of-Conference Report (Poster Slides) due—December 14, 2007 at 5:00pm.

Implementation reports are due May 31, 2008.

Both reports are to be uploaded on the Faculty Project Planner (One report per team).

Tuesday, December 11, 2007
*All Tuesday sessions will be held in Classroom I Building except for lunch.

7:45-8:00 **Registration and Continental Breakfast**
►*CL1-104 Lobby*

8:00-8:15 **Welcome and Orientation**
►*CL1-104*
John Schell, Vice Provost, Academic Affairs

8:30-9:30 **Implementing the "Global Climate Change" Theme (Plenary Session)**
►*CL1-104*
Penelope Canan, Martin Quigley and John Weishampel, College of Sciences; Karla Kitalong, College of Arts and Humanities

A panel of "users" will share their stories of how they are integrating the unifying theme in their classes.

9:45-10:45 **A. Service-Learning—Nuts and Bolts**
►*CL1-218*
Melody Bowdon, College of Arts and Humanities

This session is a primer for newcomers to Service-Learning or for faculty who want to refresh their knowledge of Service-Learning fundamentals. Come and hear what Service-Learning is all about and how it might fit with your curriculum.

B. Wikis, Blogs, Podcasts, Facebook, and RSS: Communicate in New Ways With Your Students
►*CL1-219*
Kevin Yee, Faculty Center for Teaching and Learning

We'll provide an introduction and overview of emerging technologies that offer new ways to communicate and interact electronically with your students. Learn what blogs, wikis, podcasts, and RSS feeds are, and learn how to use them for your classes.

C. Diversifying the Curriculum
►*CL1-220*
Michael Freeman, Office of Diversity Initiatives

This workshop will outline the UCF diversity requirement and the criteria that the university Common Course Review Committee utilizes when reviewing courses seeking the diversity designation. The workshop will also demonstrate how incorporating diversity in the classroom brings professional recognition to faculty.

Tuesday continued

10:45-11:00   **Refreshment Break**
►*CL1-207*

The Faculty Center

11:00-12:00   **A. Assessing Student Learning**
►*CL1-218*
Tace Crouse, Faculty Center for Teaching and Learning

We will discuss both formative and summative strategies that (1) enable faculty to make the best decisions about our students' progress and the effectiveness of our classes and (2) enable students to make the best decisions about their own progress—what content they have mastered and what they have not.

B. Course Redesign Using the Unified Theme
►*CL1-219*
Eric Main and Kevin Yee, Faculty Center for Teaching and Learning

In this workshop, you will modify your existing course to add or revise outcomes, teaching strategies, and assessments related to global climate change.

C. Demonstrating Service-Learning Projects in a Technology-Driven Environment
►*CL1-220*
Lauryn Migenes, Charles Viggiano, and Leslie Connell, College of Business Administration

In this presentation, we will discuss how the University of Central Florida utilizes innovative learning strategies such as video streaming to demonstrate the effectiveness of service learning projects within the Central Florida community.

12:00-1:00   **Lunch on Your Own**

1:00-2:30   **Project Development**

Support staff from the Faculty Center, Service-Learning, International Studies, OEAS, and OIR are available for assistance in the Faculty Center (207) or the FMC (202).

Teams may use the following rooms to work on projects:
CL1- 103, 105, 107, 109, 112, 117, 119, 120, 122, 206, 207, 301, 303, 308, 309, 320

2:30-2:45   **Refreshment Break**
►*CL1-207*

The Faculty Center

2:45-4:30   **Project Development continued**

Wednesday, December 12, 2007
All Wednesday sessions will be held in Classroom I Building except for lunch.

8:00-8:20   **Coffee and Conversation**
►*CL1-207*

Refreshments served outside the Faculty Center

8:30-9:30   **A. Service-Learning (S-L) in the Online Classroom**
►*CL1-218*
Leandra Preston, Women's Studies Program

This session will provide discussion and practical tools related to S-L in online classes, including strategies, ideas, and specific examples. Many professors avoid S-L in online classes, but it can enhance web classes immensely with the right approach(es).

B. Creating and Managing Assessments in Webcourses@UCF
►*CL1-219*
Elisabeth Greenwood, Course Development and Web Services

You will learn to create, manage, and grade assessments in WebCT. Working in the Build tab, you will learn to create a variety of question types as you build quizzes, self-tests, and surveys. Through hands-on exercises, you will explore the numerous assessment features and settings available in WebCT Vista. Then, from the Teach tab, you will use Assessment Manager to grade quizzes, view surveys, and generate assessment reports.

C. Rubrics
►*CL1-220*
Tace Crouse, Faculty Center for Teaching and Learning

Rubrics can be helpful for setting expectations and for providing efficient, specific feedback on performance. When should they be used? How do we create them?

9:45-10:45   **A. Focus the Nation: University Leadership in Solutions to Climate Change and Global Warming**
►*CL1-218*
Penelope Canan and Joan Morris, College of Sciences

"Focus the Nation" is a growing network of more than 1,000 universities and community groups sharing the urgent mission to focus the nation on solutions to climate change. The UCF Focus the Nation Chapter is now one year old and has gained a national reputation as an effective student/community coalition. We will describe an opportunity for participation in UCF's FTN Teach-In/Reach-Out on January 30-31, 2008, part of the largest Teach-In in US history.

Wednesday continued

B. Communicating with Students in Webcourses@UCF
►*CL1-219*
Elisabeth Greenwood, Course Development and Web Services

You will gain hands-on experience with the communication tools available in Webcourses: Announcements, Calendar, Discussions, Chat, and Who's Online. You will learn to grade discussion postings and effectively manage discussion threads throughout the semester.

C. Channeling and Assessing Chaos (or not)
►*CL1-220*
Ali Korosy, College of Arts and Humanities

How do you, as a good instructor, allow your students to find their process, to use and own the information you're offering long after they've left your class? Come experience and design unique techniques to allow students to collaborate and think actively using Chaos Theory as a launching pad. Don't draw the diagram, let students form it. Then, help discuss and design strategies for evaluating and valuing this collaboration, reflection and application of knowledge.

10:45-11:00 Refreshment Break
►*CL1-207*
The Faculty Center

11:00-12:00 A. Video Integration for Class Use
►*CL1-202*
Ryan Retherford, Office of Instructional Resources

Convert your VHS or DVDs into files for use on the web or in PowerPoint.

B. Core Commitments and Information Fluency Research and Teaching Projects
►*CL1-218*
Nancy Stanlick, College of Arts and Humanities

The topics for this session include discussion and presentation of teaching and research projects in Core Commitments and Information Fluency with attention to developing student competence in ethical and moral reasoning through student and faculty participation in Ethics Bowl competitions, IPL/EthicsBox research, the international UCF conference on Knowledge Rights and Information Sharing, and student-led academic integrity seminars across disciplines.

Wednesday continued

C. Creating and Managing Groups and Assignments in Webcourses@UCF
► *CL1-219*
Elisabeth Greenwood, Course Development and Web Services

You will use the Group Manager tool to create groups, sign-up sheets, and group activities. You will also become familiar with the Assignments tool and how it can be used to create individual or group assignments that can be submitted as text with attachments, or as a web site. Collaboration options for assignments will also be explored. Finally, you will learn to use the Assignment Drop Box to grade and publish assignments.

12:00-1:00   **Lunch on Your Own**

1:00-2:30   **Project Development**

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2:30-2:45   **Refreshment Break**
► *CL1-207*

The Faculty Center

2:45-4:30   **Project Development continued**

Thursday, December 13, 2007
All Thursday sessions will be held in Classroom I Building except for lunch.

8:00-8:20   **Coffee and Conversation**
►*CL1-207*

Refreshments served outside the Faculty Center

8:30-9:30   **A. UCF General Education Program Unifying Theme—Tools & Resources**
► *CL1-218*
Justin Delabar, Undergraduate Studies

Find out how to utilize the GEP Unifying Theme website to integrate the topic of "Global Climate Change" into your curriculum. The functions and abilities of the website will be demonstrated, including available content posting tools and other existing resources.

B. Presenting Content in Webcourses@UCF
►*CL1-219*
Elisabeth Greenwood, Course Development and Web Services

You will explore several options for presenting content to students. After reviewing the options, you will build Learning Modules and customize the Action Menu to create rich, structured learning paths for students.

C. Survey Design for the Classroom
►*CL1-220*
Pat Lancey and Paula Krist, Operational Excellence and Assessment Support

Learn best practices in survey development and strategies for asking the best questions. Issues that will be addressed in the session include: When is a survey the best tool to get the desired information? When does a survey need Institutional Review Board (IRB) approval? Learn what student information is already available and how to access it.

9:45-10:45   **A. Program Assessment That Works**
►*CL1-218*
Paula Krist, Director, Operational Excellence and Assessment Support

Make your program level assessment strengthen your curriculum and ensure that students are learning what they should to earn their degrees. Participants will learn how to link course level student learning outcomes to program expectations. Strategies for collecting evidence of student learning and using that evidence to inform change across the curriculum will be shared. This session will be particularly useful for faculty involved in graduate or undergraduate program assessment.

Thursday continued

B. Managing your Course in Webcourses@UCF
►*CL1-219*
Elisabeth Greenwood, Course Development and Web Services

You will gain hands-on experience with a range of useful tools and utilities for managing your course throughout the semester. Learn how to manage the delivery of content by hiding items and setting release criteria, configure section settings to meet specific design or instructional objectives, leverage the file manager to efficiently upload and manage multiple files and folders, facilitate content sharing, and create section backups.

C. Undergraduate Research
►*CL1-220*
Kimberly Schneider, Office of Undergraduate Research and Michael Aldarondo-Jeffries, Research and Mentoring Program and McNair Scholars Program

Interested in getting undergraduates involved in your research? This workshop introduces participants to the range of opportunities and resources (i.e. funding) available at UCF for mentoring and incorporating undergraduate students into faculty-driven research programs.

10:45-11:00 Refreshment Break
►*CL1-207*
The Faculty Center

11:00-12:00 A. Transforming Learning Through Video-Conferencing and Other Collaborative Technologies
►*CL1-205*
David Segal, College of Health and Public Affairs

Successful online collaborative learning requires appropriate content, reliable partners, the right tools, and effective implementation strategies. There are numerous free and low cost options available. This session will review these tools and how you can get started.

B. Mentoring and Being Mentored
►*CL1-218*
Alison Morrison-Shetlar, Dean Undergraduate Studies

In this session we will discuss the ways in which faculty and administrators can mentor each other and how best to find effective mentors in and outside of your department.

C. Mastering the Grade Book in Webcourses@UCF
►*CL1-219*
Elisabeth Greenwood, Course Development and Web Services

You will become comfortable working in the Webcourses Grade Book as you learn to navigate this interface and tailor it to meet your needs. You will learn to create and edit additional columns, manage section members and grades, and access audit trails and individual performance reports.

Thursday continued

12:00-2:00   **Lunch on Your Own, Project Development, and Poster Construction**

Teams may use the following rooms to work on projects:
CL1- 103, 105, 107, 109, 112, 117, 119, 120, 122, 206, 301, 303, 308, 309, 320

2:00-3:30   **End-of-Conference Project Poster Showcase**
►**CL1-104 Lobby**

Participants will share their projects with colleagues. Half the projects will be displayed from 2:00-2:45 and the other half from 2:45-3:30.

*Refreshments provided.

3:30-4:30   **Overall Conference Evaluation Using Clickers**
►**CL1-104**
Eric Main, Faculty Center for Teaching and Learning

Closing Remarks and Door Prizes
►**CL1-104**
Alison Morrison-Shetlar, Dean of Undergraduate Studies and Director of the Faculty Center for Teaching and Learning, and John Schell, Vice Provost, Academic Affairs

4:30-4:45   **Take Down Posters**
►**CL1-104 Lobby**

Notes