

Faculty Center Advisory Board Meeting Minutes – September 22, 2022

Present: Martha Hubertz, Piotr Mikunsinki, Hansen Mansy, Lisa Wayte, Danny Siegler, Sandra Sousa, Sue Bauer, Larry Jaffe, Adam Meyer, Carey Rothschild, Ray Eddy, Patty Farless, Pieter Kik, Kevin Yee

Visitors: Steve King, Aaron Maldonado

It was ok to record meeting for minutes

Establishment of quorum (=7, since there are 14 voting members). Membership is determined by the committee to join. The purpose of the committee is to provide guidance and determine Faculty Excellence award winners.

- I. Introduction of new members
Patricia Farless, Piotr Mikusinski (sorta), Sean Mondesire, Hansen Mansy, Ray Eddy
- II. New FCTL website for Advisory Committee, with new subcommittee structure see <https://fctl.ucf.edu/about-us/fctl-advisory-committee/> - Recommendations subcommittee and Awards subcommittee. The committee members will vote on which subcommittee they will like to serve on.
- III. Outline of calendar of meetings this year
 - Recommendations: HB7 in Oct and Nov meetings.
 - SPI process in Feb, Mar, Apr. HW in between.
 - The Student Success aspect of the strategic plan. (faculty's role in it), and civil discourse.
 - Awards (only voting members): mid Jan to agree on rubric and look at the published criteria (read 9 each?)
 - Two weeks at end of Jan/early Feb to finish
 - Likely two 90-minute meetings (and 2 hrs homework each time).
 - Also, doing advising award (usually 4-6 submissions). Last year 17 of 21 teaching submissions.
 - Need several voting members to join this one. Exact dates: Jan 27 you get them. Read all 17 by Feb 6 (first meeting)
 - Read finalists by Feb 10 (second meeting).
 - Due to FE by Feb 14.
 - Kevin mentioned that he will assist in receiving the numbers.
 - Can invite past award winners to pre-work (but not vote)
 - Can serve on both
- IV. Election of chair and vice-chair

Co-Chair is Patty Farless and Martha Hubertz. Vice- chair is Sandra Sousa.

V. Scheduling of next meeting

The scheduling of the next meeting will take place sometime in October.

VI. Other new business?

- Martha might apply for the award, and will lead Recommendations subcommittee (with Patty)
- Sandra will lead awards subcommittee
- Piotr: grad students programming? FCTL offers a program called PTF. It's in person because of the way it is structured for interaction.
- Piotr: I'm teaching 1200 students. FCTL is offering a workshop taught by Kevin in dealing with large classes.
- Piotr: ULAs – can anyone train faculty? FCTL is launching a ULA program hopefully within a year to train both faculty and students

VII. Adjournment

The meeting was adjourned at 12:50 pm.