

Faculty Center Advisory Board Meeting Minutes – October 20, 2023

Present: Camilla Ambivero, Patricia Farless, Erica Hoyt, Larry Jaffe, Adam Meyer, Piotr Mikusinski, Sandra Sousa, Kevin Yee, Donald Merritt, Padmini Coopamah Waldron

- I. Establishment of quorum (= 9)
- II. Schedule of our topics:
 - a. AI and teaching – this group will tackle in spring
 - b. Student Success – this group will tackle in spring. Note: there is also a new Student Success Committee of the Faculty Senate, chaired by Karol Lucken. Tentative plan is to discuss large classes and writing better multiple choice questions
 - c. Civil discourse – this group will tackle in spring
- III. SPI draft questions
 - a. We reviewed draft new SPI questions before this meeting, and engaged in wordsmithing the questions during the meeting.
 - b. These are the draft questions after today's session:
 - i. The instructor used strategies to motivate and engage students
 - ii. The course and instructor were effective at helping me learn new concepts
 - iii. My instructor was available for office hours and returned grades and emails in a timely manner
 - iv. The instructor provided adequate opportunities to raise questions
 - v. I received useful feedback on my performance in the course
 - vi. The course components (including readings and assignments) were relevant to my learning
 - vii. The course improved my ability to perform in this subject
 - viii. Overall effectiveness of the instruction
 - ix. What did you like best about how the instructor taught the course? (open-ended)
 - x. What recommendations do you have regarding the instructor's teaching approach for the course? (open-ended)
 - c. We agreed to make a resolution for the Senate to review and edit these, and vote to implement the finished product. Kevin will work with Senate chair Steven King to get started, and will circulate a draft before our November meeting. At our November meeting, we will finalize the resolution.
- IV. Scheduling of next meeting
The scheduling of the next meeting will take place either Nov 13 or 14; poll to follow.
- V. Adjournment
The meeting was adjourned at 4:58 pm.