Intuitive Webcourses Navigation & Tips

Student-Friendly Navigation: Two Strategies

1 **Modules Setup**

Organizing content in Modules—using Text Headers and adding deadlines to pages (so it shows up in students' automated To Dos)—makes sure they're clear on what's due to turn in and how to prepare for class.

▾ Module 2: January 27 - Preparing to Teach (Part One)

Meeting 2 Assignments
Jan 27

COMPLETE BEFORE CLASS (1/27)

Course to Work on
Jan 27   10 pts

REVIEW BEFORE CLASS (1/27)

National Faculty Profile

National Student Profile

Meeting 1 Assignments

Page

i Select who should be assigned and use the drop-down menus or manually enter your date and time.

Assign To

Everyone ✕   Start typing to search…

Available from   **Time**

_____ 📅   _____ ⌄   Clear

Until   **Time**

Jan 13, 2025 📅   12:30 PM ⌄   Clear

+ Add

2 **Home Page Setup**

Putting your entire schedule—with links to everything they need—ensures students are never looking for materials.

Date	Finish This Homework Before Class	Topics to be Discussed in Class
1/10 Day 1	N/A	• Avengers/MCU in context • Superhero movies • How humanities classes work • "Flipped" class • Syllabus
1/12 Day 2	1. Read Bechdel.pdf ↓ 2. Read Sedgwick.pdf ↓ 3. Read Male-Competition.pdf ↓ 4. Watch Iron Man 2 snippet ▣ (3 mins) 5. Read Black-Widow.pdf ↓ 6. Discussion post #1	• Sex and Gender roles • Bechdel test • Sexualization • Male competition
1/17	MLK Holiday; no homework	MLK Holiday
1/19 Day 3	1. Read Lacina.pdf ↓ 2. Discussion post #2	• Race • Alien races
1/24 Day 4	1. Watch MCU recap pre-Avengers (2012) ▣ (3 mins) 2. Read List of all MCU movies ↓ 3. Discussion post #3	• Character Sheet assignments • Avengers (2012)

Mute Tabs

It's helpful to mute all of the tabs students don't need, so they don't confuse themselves. Go to Settings/Navigation and drag and drop items. Don't forget to hit Save at bottom.

Non-Credit

Home

Grades

Simple Syllabus

Quiz Extensions

If you have a large course or multiple quizzes, the Quiz Extensions feature allows you to extend time for all the quizzes throughout the semester. Enable it from Settings/Navigation, drag students over, hit Submit, and select the extended time. (Students don't see Quiz Extensions in their view of Webcourses; only the instructor.)

Extend Time   ✕

Choose a predetermined extension or set a custom extension represented by percentage. For example, double time and a half would be 250%.

Time and a Half (1.5x) ⌄ or _____ %

The following students will have 150% of normal time on all quizzes:
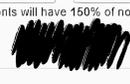
✓ Submit   ✕ Close

Course Details

There are quite a few decisions to make under Settings/Course Details and you want to ensure the default option is what works best for you.

Start

[🗓]

End

[🗓]

☐ Restrict students from viewing course before course start date
☐ Restrict students from viewing course after course end date

① Start/End Date
Most faculty want to "end" the course, because students will have access to their quizzes after the course is over.

② Grading Scheme
If you set your grading scheme—with fractions, etc.—students will be able to see their grades and won't email with questions about grades that are typically rounded up (89.88% or 74.2%).

Grading Scheme: ☑ Enable course grading scheme

[PTF   ⌄]

[View] [Copy] [+ New Grading Scheme]

Manage All Grading Schemes

☐ Show recent announcements on Course home page
[3 ⌄] Number of announcements shown on the homepage

☑ Let students attach files to discussions
☑ Let students create discussion topics
☑ Let students edit or delete their own discussion replies
☑ Let students organize their own groups
☐ Hide totals in student grades summary
☐ Hide grade distribution graphs from students
☐ Disable comments on announcements

[Only Teachers   ⌄]

③ Grade distribution
While the default setting allows students to see grade distribution graphs, it's worth noting that this feature may not be ideal for classes that involve grading papers or more "subjective" assessments.

📢 **Roll Call**

[≡ LIST] [▦ CLASS] ⚙▾

Preparing Tomorrow's Faculty - Spring 2025 ⌄

◄ TUE JAN 07 ► 🗓

✓ MARK ALL PRESENT   ↶ UNMARK ALL

Attendance
You have two options for recording attendance in your course: **Attendance/Roll Call** (found in Navigation) OR **UCF Here** (also found in Navigation). Attendance role call allows you to manually record attendance after a class. UCF here generates a new "session" with a QR code for each class. Both automatically enter your attendance into Webcourses, and both allow you to determine their point value (or allow you to not count the points toward a grade).

UCFHere   Home   Create New Session   Student Summary   ⚙

Preparing Tomorrow's Faculty - Spring 2025   Sync Gradebook

No sessions found, create a new one to start.

Assignment Weights/Deadlines

Assignment groups let you organize assignments in a way that aligns with your course structure, helping students better understand their progress. Additionally, this feature streamlines the grading process by automating calculations, saving you time.

1 Create groups
First, go to Assignments, select +Group, and assign a percentage. Repeat, until they're all in.

2 Create or edit assignments
For each assignment (including quizzes and discussions), select the Assignment Group it belongs to and the grades will automatically configure and Assignment Groups will be add to your Gradebook.

3 Change Assignment Deadlines
If you need to change multiple deadlines, you can do them all at the same time. Go to Assignments, click the 3 dots, and select Edit Assignment Dates.

Create Groups and Peer Reviews

Create Group Set ×

Group Set Name* [Enter Group Set Name]

Self Sign-Up ⓘ
☐ Allow self sign-up
☐ Require group members to be in the same section

Group Structure
[Create groups later ∧]
Create groups later
Split students by number of groups
Split number of students per group

Cancel | **Save**

1 **Create groups**
First, go to People/Groups, and select +Group Set. (You'll find options there for how to create groups and you can drag and drop students throughout the semester as needed.) *Note: if you create groups and assign students to them before Add/Drop, new students won't be automatically added so you'll need to keep checking and drag them over manually.*

2 **Designate group assignments**
When creating a group assignment, edit the Assignment/Discussions, etc. and select "This is a Group Discussion." The pop-up will ask you to assign which group you want to use. *Note: If you don't assign a group--even if you only have one--it won't designate it as a group project and everyone in the class will have access to it.*

☑ This is a Group Discussion
Group Set
[Creative Writing Group]

3 **Create Peer Reviews**
If you want students to review each other's work, you can select that under the Assignment. It will prompt you on the number of reviews required and will assign them automatically or give you the option to do so manually. Students cannot see what other sudents have said about the paper they are reviewing, but the writer can access them. You can see all comments, etc. in the Speedgrader.
Note: If someone does not turn their paper in, they won't be assigned any papers to review. If you want them to have that option, you have to assign them manually after the deadline.

Peer Reviews

☑ Require Peer Reviews

How to Assign Peer Reviews
○ Manually Assign Peer Reviews
● Automatically Assign Peer Reviews

Reviews Per User
[0]

Assign Reviews
[| 📅]

◀ January 2025 ▶

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Anony
☐

Assign Access

Assign To
(Everyo

Time: [ ]:[ ] [∨] [Done]