

The University of Central Florida Winter Conference 2008



Dear Participants:

During the Winter Conference, support staff from the following offices are available to assist you: Service-Learning, International Studies, Operational Excellence and Assessment Support, the Office of Instructional Resources, Course Development and Web Services, and the Faculty Center.

When not attending sessions, teams may use the following rooms in CL-1 to work on projects:

First Floor: 103, 105, 107, 109, 112, 117, 119, 120, 122

Second Floor: FMC (202), 206, and the Faculty Center (207)

Third Floor: 301, 303, 308, 309, 320

Rooms 205, 218, 219, 220, and 307 are available when sessions are not scheduled in them.

We hope you enjoy the conference.

Reminder

End-of-Conference Report (Poster Slides) due—December 17, 2008 at 5:00pm.

Implementation reports are due June 30, 2009.

Both reports are to be emailed to fctl@mail.ucf.edu (one report per team).

Monday, December 15, 2008

*All Monday sessions will be held in **Classroom I Building** except for lunch.

- 8:00-8:15 Registration and Coffee** ▶ CL1-307 Lobby
- 8:15-8:30 Welcome and Orientation** ▶ CL1-307
Alison Morrison-Shetlar, Vice Provost and Dean, Academic Affairs; Tace Crouse, Faculty Center
- 8:30-9:30 Faculty Panel: Teaching Large Classes** ▶ CL1-307
Tammy Muhs and John Weishampel, College of Sciences; John Shafer, College of Arts & Humanities
Do methods, procedures, techniques, and time requirements change when teaching larger classes? This panel of faculty practitioners will offer their best practices.
- 9:45-10:45 A. Micro-messages–Little Things Mean A Lot** ▶ CL1-218
Barbara Thompson, Office of Diversity Initiatives
Micro-messages are the signals we send to one another through our behaviors. Although the behaviors themselves may be small, their impact can be substantial. This workshop introduces the concepts of micro-inequities and micro-affirmations and proposes ways to make sure all of our communications are respectful and inclusive.
- B. Peer Mentoring in Interdisciplinary Learning Communities** ▶ CL1-219
Mary Ellen Gomrad, College of Arts and Humanities
Peer Mentoring in Interdisciplinary Learning Communities explores aspects of mentoring projects in a Capstone Interdisciplinary Studies course. We will look at how this concept can be applied in courses within and across disciplines and what outcomes might be expected. Incorporating a mentoring process and forming learning communities in the educational environment builds a sense of community and provides opportunities for collaboration, enriching the learning process for students.
- C. A “Blooming” Course Design or Redesign** ▶ CL1-220
Tace Crouse, Faculty Center
This curriculum design method is based on the premises that a cohesive learning environment is optimal and that teaching and assessment strategies must address the same cognitive levels as the objectives. The levels used are those identified in Bloom’s Taxonomy. Bring your course objectives/outcomes and leave with compatible teaching and assessment strategies.
- 10:45-11:00 Refreshment Break** ▶ CL1-207
 *The Faculty Center*

Monday continued

- 11:00-12:00 A. Interdisciplinary Teaching Models** ▶ CL1-218
Eric Main, Faculty Center
 For those working with course design, we will explore several teaching models common to different disciplines, select those we find relevant to our needs, and re-purpose them for better student learning. This session format involves activity and discussion.
- B. Best Practices for Online Teaching: Discussion Boards** ▶ CL1-219
Linda Putchinski, College of Business; Susan Ricci, College of Nursing; Representatives from Course Development and Web Services
 Whether you're already using discussion boards or not, this session will expose you to new ideas on how, why, and when to use discussion boards in Webcourses for maximizing student learning.
- C. Internationalization at UCF** ▶ CL1-220
Consuelo Stebbins, Office of Internationalization
 Overview of UCF's proposed strategic plan for Internationalization. Session focuses on the findings of the Internationalization Task Force including the goals, objectives, and strategies identified for a comprehensive internationalization plan at UCF.
- 12:00-1:00 Lunch on Your Own**
- 1:00-4:30 Project Development**
 Support staff from the Faculty Center, Service-Learning, International Studies, OEAS, CDWS, and OIR are available for assistance in the Faculty Center (207) or the FMC (202).
 Teams may use the following rooms to work on projects:
 CL1- 103, 105, 107, 109, 112, 117, 119, 120, 122, 206, 207, 301, 303, 308, 309, 320
- 1:00-2:30 A. Stress Management Workshop followed by Neck & Shoulder Massages** ▶ CL1-307
Dr. Eric Janowitz, Oviedo Family Chiropractic
- B. Research Designs: the Good, the Bad, and the Ugly** ▶ CL1-218
Dahlia Forde, Faculty Center
 Do you have a Scholarship for Teaching and Learning (SoTL) research question in need of a research design? Join us for an overview of several different ways to set up and implement your SoTL study.
- 2:30-3:00 Online Grade Uploading** ▶ CL1-104
Kevin Yee, Faculty Center
 Come for a quick demonstration of Excel file uploads of semester grades. Those interested in live assistance with their own grades are welcome to stay afterward.

Tuesday, December 16, 2008

*All Tuesday sessions will be held in **Classroom I Building**.

8:00-8:15 Coffee and Conversation ▶ CL1-207



Refreshments served outside the Faculty Center

8:30-9:30 Managing Students Online ▶ CL1-307

Linda Putchinski, College of Business; Kerstin Hamann, College of Sciences; Atsusi Hirumi, College of Education; Representatives from Course Development and Web Services

Online and enhanced-mode classes can become quite large. How can we balance the needs of individual students and our own time constraints as faculty members? This panel discussion will explore best practices for online classroom management, including a look at how course design can minimize problems later on.

9:45-10:45 A. An Introduction to Adobe Connect ▶ CL1-218

Donnie Merritt, Office of Instructional Resources

The purpose of this session is to introduce participants to Adobe Connect. We will review available features and discuss possible applications for its use, including how it is currently being used at UCF. The session will include a brief hands-on experience with Connect. New and experienced users are welcome and invited to share their input. This is not a training session but rather a review of features and applications.

B. Structured Reflection: Academic, Civic, and Personal Growth for Students ▶ CL1-219

Terry Thaxton, College of Arts and Humanities

For a Service-Learning course to be successful, students must understand the link between the academics of the course and their service projects. While students tend to focus on the personal aspects of Service-Learning, structured reflection provides a way for students to integrate and process their personal, academic, and civic growth. In this session we will discuss the importance and purpose of structured reflection and work together to determine practical ways to integrate reflection into your SL course. Bring your course objectives to this session. You will leave this session with at least one set of possible semester-long reflection assignments for your course.

C. Promoting and Sharing Sustainability Opportunities on Campus ▶ CL1-220

Alaina Bernard-Kitchings, Arboretum

Sustainability is meeting the needs of today without compromising the needs of the future, which is accomplished through environmental protection, economic development, and social equity. I will focus on sustainability topics that affect and can support faculty initiatives, such as sustainability projects on campus, committees that focus on sustainability, curriculum development, faculty opportunities, and campus resources.

10:45-11:00 Refreshment Break ▶ CL1-207



The Faculty Center

Tuesday continued

11:00-12:00 A. A Comprehensive Writing Education for the 21st Century ▶ CL1-218

Elizabeth Wardle, College of Arts and Humanities

This presentation will address three pressing questions: 1) What constitutes a comprehensive writing education in the 21st century? 2) Who is responsible for providing this education? and 3) How can non-writing specialists integrate writing into their courses?

B. Web 2.0: Wikis, Blogs, and Social Media ▶ CL1-219

Kevin Yee, Faculty Center

Join us for a look at such free online tools as wikis, blogs, Facebook, video Skype, digg, del.icio.us, podcasts, iTunesU, Twitter, and tools you can use to capture your PowerPoint presentation with your recorded lecture.

C. Contemplative Learning ▶ CL1-220

Jane Compson, College of Arts and Humanities

Contemplation is a way of knowing that is ages-old and found across cultures. In recent times—particularly in Western cultures—it has been neglected in favor of empirical and logical ways of knowing. The introduction of contemplative methods of teaching and learning into the academic classroom complements the rational, empirical ways of knowing, and provides new perspectives and dimensions to experience that support effective learning. In this session we will look at some examples of contemplative exercises that have been implemented at UCF and discuss ways of designing exercises suitable for different subject areas.

12:00-1:00 Lunch on Your Own

1:00-2:00 Migrating from WebCT to Webcourses ▶ CL1-219

Elisabeth Greenwood, Course Development and Web Services

Beginning with the spring 2009 semester, all online courses will be offered only in Webcourses@UCF. Courses must be migrated no later than the semester before they are taught in Webcourses@UCF. Learn about the process and any needed preparations at this session.

1:00-4:30 Project Development

Wednesday, December 17, 2008

*All Wednesday sessions will be held in the **Student Union**.

8:00-8:15 Coffee and Conversation ▶ *Pegasus Ballroom DEFGHI*

8:30-9:30 Plenary: The Core Commitments Project at UCF ▶ *Pegasus Ballroom DEFGHI*

Martha Marinara, College of Arts and Humanities; Alison Morrison-Shetlar, Vice Provost and Dean, Academic Affairs; Bernadette Jungblut, Student Development and Enrollment Services; Robert Slade, student in the College of Engineering and Computer Science

Join us for a discussion of the Core Commitments Project at UCF—an examination of five dimensions of personal and social responsibility for students, faculty, staff, and administrators. An overview of the project is provided along with a Question and Answer/ Discussion session about UCF's next steps in promoting excellence, integrity, community, diverse perspectives, and ethical and moral reasoning across our campus.

9:45-10:45 A. Teaching Smarter, Not Harder with New Online Information Literacy Modules ▶ *Cedar Key*

Elizabeth Killingsworth, UCF Libraries and Kelvin Thompson, Course Development and Web Services

Presenters will demonstrate the new online information literacy modules developed jointly by the Library and Course Development and Web Services. These new tools are designed to be supplemental resources for faculty to use in online or face-to-face classes for students to learn such topics as avoiding plagiarism and evaluating web sites. Attendees will learn how to access, assign, and download scores from the new modules.

B. Service-Learning and the Scholarship of Teaching and Learning ▶ *Egmont Key*

Melody Bowdon, College of Arts and Humanities

This session will offer faculty members strategies for improving their service-learning pedagogy through applying SoTL approaches and for improving their research profiles through classroom-based service-learning research. We'll discuss venues for publication and models for studies.

C. Implementing Research Projects into a Classroom Environment: A Review and Discussion of Three Different Models ▶ *Sand Key*

Linda Walters and Jane Waterman, College of Sciences; Kim Schneider, Office of Undergraduate Research

In this session we will review how undergraduate research was used as a teaching tool in three different upper-division life science courses. The three models were compared through student surveys; these results will be presented. Using these models as a starting point, the group will discuss how undergraduate research could be implemented in a variety of courses.

...additional 9:45-10:45 sessions on the next page.

Wednesday continued

D. Professional Conduct for Students, Faculty, and Staff ▶ Key West AB

Robert Slade, student in the College of Engineering and Computer Science; Michael Strawser, College of Arts and Humanities; Kerry Welch, Student Development and Enrollment Services

Learn about new initiatives for the development and enhancement of standards of professional conduct for students, faculty, and staff across our campus. The presenters will provide overviews of several ongoing initiatives and invite you to share your perspectives.

E. Ready, Set, Go! A New Student Assistant Training Initiative ▶ Key West CD

Suzi Halpin, Student Development and Enrollment Services; Denver Severt, Rosen College of Hospitality Management

How do we help students become professionals? Join us for a discussion about new training initiatives across campus designed to maximize the potential and professional development of our student assistants.

10:45-11:00 Refreshment Break ▶ Pegasus Ballroom DEF

 *The Faculty Center*

11:00-12:00 A. Best Practices for Online Teaching: Groups ▶ Cedar Key

Beth Young, College of Arts and Humanities; Kathie Holland, College of Business; Representatives from Course Development and Web Services

Learn about effective techniques, tips, and tricks for configuring and administering groups in Webcourses.

B. The Use of Copyright in the University Environment ▶ Egmont Key

John Cahill, Associate General Counsel, Office of Research and Commercialization

Copyright law can be complex and confusing. In this program, the Office of General Counsel will provide UCF faculty with basic information about how copyright may affect their teaching and scholarly activities. The program will address the basics of Copyright law with a focus on how faculty can utilize materials created by others in their teaching and research related activities. The program will address common Copyright issues relating to fair use, licenses, face-to-face teaching, distance education, electronic works and Internet resources and provide practical suggestions for faculty and teaching assistants.

C. Your Physical Presence in the Classroom ▶ Sand Key

Belinda Boyd, College of Arts and Humanities

Maximize your effectiveness as a teacher by honing the physical part of your presentation skills, such as your voice, posture, gestures, and overall physical performance.

...additional 11:00-12:00 sessions on the next page.

Wednesday continued

D. The Core Commitments Survey: What Are Students, Faculty, Staff, and Administrators Saying about Excellence, Integrity, Community, Diverse Perspectives, and Ethical and Moral Reasoning at UCF? (A) ▶ Key West AB

Jane Compson, College of Arts and Humanities; Pete Jacques, College of Sciences; Bernadette Jungblut, Student Development and Enrollment Services

Join us for a discussion of the Core Commitments Survey results. What is the current state of personal and social responsibility on our campus? What projects are underway to enhance excellence, integrity, community, diverse perspectives, and ethical and moral reasoning at UCF? How can you become a part of this ongoing conversation?

E. The Core Commitments Survey: What Are Students, Faculty, Staff, and Administrators Saying about Excellence, Integrity, Community, Diverse Perspectives, and Ethical and Moral Reasoning at UCF? (B) ▶ Key West CD

Ronald Atwell and Jimmy Moore, Student Development and Enrollment Services; Annabelle Conroy, College of Sciences

Join us for a discussion of the Core Commitments Survey results. What projects are underway to enhance excellence, integrity, community, diverse perspectives, and ethical and moral reasoning at UCF? How can you become a part of this ongoing conversation?

12:00-1:00 Lunch on Your Own

1:00-2:30 Poster Prep Time

▶ CL1-207

2:30-4:30 Poster Showcase and Reception

▶ Pegasus Ballroom DEFGHI



Stands For Opportunity