

MCQ self-evaluation and revision worksheet

Item Guidelines	Yes, No, or N/A
1. Is the test item clear and succinct?	
2. If the item uses negative phrasing such as “not” or “except”, is the negative phrase bolded or capitalized?	
3. If the answer choices are numerical, are they listed in ascending or descending order?	
4. If the answer choices are verbal, are they all approximately the same length?	
5. Does the item avoid “all of the above” as a possible answer choice?	
6. Does the item avoid grammatical or phrasing cues?	
7. Could the item be answered without looking at the answer choices?	
8. Does the item avoid complex K-type item format?	
9. Is this item linked to one or more objectives of the course?	
10. Are all answer choices plausible? (each distractor should represent common errors or misconceptions; each distractor should have been chosen by more than 5% of students tested)	
11. Are there six or less thinking steps needed to solve this problem?	

Write your MCQ here. Which item-writing flaw(s) can you identify?

Revise your MCQ and write it here.